## **Guidelines and policies for conducting practical classes.**

## **Conducting classes**

- 1. Comfortable masks are a must for students and faculty.
- 2. Faculty checks the body temperature of the students before they enter the room.
- 3. Faculty checks that the students applying sanitizer before they enter the room.
- 4. A class is divided into batches that don't exceed ten people in each to maintain social distance.
- 5. One classroom could be used by only one batch per day.
- 6. Windows have to be open for better ventilation.
- 7. For PEP and TEP, preferably to use open spaces like the 10th floor of CB or the Audi block's basement.
- 8. For those students who aren't coming to the campus, practical classes will be conducted online. (Online classes begin on 4<sup>th</sup> of January)
- 9. During a practical class after each 20 mins will be 5 mins break which students spend on social distance from each other.
- 10. All musical instruments need to be sanitized.
- 11. PEP and TEP start Practical classes on the campus from <u>15<sup>th</sup> January for third years</u> and 25<sup>th</sup> January for first and second years.
- 12. MPE <u>Piano</u> Practical classes on the campus start from <u>22<sup>nd</sup> February for third years</u> and 2<sup>nd</sup> march for first and second years.
- 13. MPE <u>Vocal</u> Practical classes on the campus start from <u>4<sup>th</sup> January for third years</u>; <u>18th January for second years</u> and <u>1<sup>st</sup> February for first years</u>.
- 14. TEP, PEP, MPE will conduct practical classes offline and online for the 1<sup>st</sup> years on Wednesday, 2<sup>nd</sup> years on Tuesday and Friday, 3<sup>rd</sup> years on Monday and Thursday.
- 15. MPE will need to have regular weekly use of KE Auditorium for particular time tabled classes.

## **Timing**

- 1. Online classes will be scheduled in the morning and practical classes on the campus in the afternoon from Monday to Friday, 2pm-4pm to avoid:
  - a) Students commute during morning rush hour with lots of people.
  - b) Students consume lunch on the campus together, breaking social distance.

## Consent

- 1. The students are informed that having classes on the campus is voluntary.
- 2. Those who are willing to have practical classes on the campus need to sign a consent form where they state if they contract a virus, it's their entire responsibility, and the University can't be blamed.

- 3. If the students decide to come to campus for the <u>practical</u> classes then they cannot revert back to online classes as it will be difficult for the faculty to organize the classes if students keep switching back and forth.
- 4. Guardians of students need to be informed by the University.
- 5. Those students who are coming to Bangalore need to quarantine 7 days at home after arrival.
- 6. The students need to take a COVID-19 test before they attending classes and provide the certificate.
- 7. For the faculty taking classes on the campus is also voluntarily.
- 8. Students need to arrange accommodation for themselves in advance, they can also address their queries to studentaccomodation@christuniversity.in